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Permanent Candidate Registration Form

Quest will source suitable vacancies and in return the candidate must provide the following:

1. Provide an up to date CV, reference details and complete a medical questionnaire where necessary.
2. All candidates must adhere to Quests strict client confidentiality procedures. All correspondence between our client and the candidate will occur via Quest, by Email, telephone or letter. Under no circumstances is the candidate permitted to contact the client directly.
3. Any offer of employment will be made by the client through Quest and written acceptance will be required by Quest within the given timescale.
4. The candidate must stay in contact with the consultant providing details of changes in circumstance, interviews attended and current employment situation. If after a period of 3 months no contact has been made the candidates details will be removed from our records.
5. Should a candidate be unsuccessful in their application for employment with our client, the candidate is not permitted to submit a further application to that client for a period of 6 months. Nor must a candidate accept an offer of employment, whether temporary or permanent from a client they have been introduced to by Quest.
6. Information regarding Quests clients is to be treated in strict confidence and any vacancies should not be discussed with a third party.

I can confirm that I am seeking permanent work as _____
I agree to the above terms and conditions and confirm that I have instructed **Quest Recruitment** to act on my behalf.

I confirm that I have (re)registered with **Quest Recruitment** through my own choice.

Have you ever been convicted of a criminal offence? **Yes/No** (delete as applicable)
If Yes – please give date(s) and nature of offence(s)

Spent convictions need not be declared under the Rehabilitation of Offenders Act. However those employees working with children are exempt from the above Act and must declare all offences including spent convictions. **Quest Recruitment**, will in the case of working with children, ask permission to contact the Police for further information.

Signed _____ Date _____

Print Name _____